Southwestern Adventist University  
Faculty/Staff Meeting  
Wharton Auditorium  
September 9, 2003 at 1:00 p.m.

Present: Donald Sahly, Chair; Tom Bunch, Vice Chair; Mark Aldridge; Jean Alway; Kathy Anavitarte; Debbie Battin; Tina Bottsford; Danna Burt; Randy Butler; Carol Campbell; Randy Chastain; Jerry Chi; Silvia Collins; Ed Connell; Renard Doneskey; Michael England; Meriam Fabriga; Rob Gettys; Randy Gilliam; Bonnie Gnadt; Donna Guerrero; Fred Harder; Kirsten Harrington; Barbara Harsany; Krystal Hauff; Kevin Heinrich; Charlotte Henderson; Phil Hieger; Willie Hucks; Steve Jones; Bill Kilgore; David Knight; Karl Konrad; Judy Myers Laue; Charles Lewis; Karla Lopez; Ron Macomber; Teresa Macomber; Lorena Marin; Robert McChesney; Bev Mendenhall; Bob Mendenhall; Mitch Menzmer; Judy Miles; Jeanne Mizher; Penny Moore; Donna Morrison; Tammy Muse; Patty Norwood; Larry Philbeck; Jerry Potter; Sharon Potter; Robby Psencik; Marsha Rasmussen; Nancy Rodriguez; Marcel Sargeant; Brenda Schnell; Erwin Sicher; Amanda Solomon; David Sowder; Steve Stafford; Allen Stembridge; Greg Sullivan; Elaine Temple; Daryl Thomas; Catherine Turner; Larry Turner; Lolita Valdez; Alan Williams; Janelle Williams; Edith Willis; Lloyd Willis; Sharon Wion.

Absent: Lavonne Adams (excused absence); Sandra Adams; David Anavitarte; Jeff Anderson; Luz Arauzo; Bill Atkins; Rod Bussey; Howard Campbell; Lane Campbell; Art Chadwick; Watson Chin; Mara Contreras; Murray Cox; Pat Cruz; Rachel Durichek; Charlene Friesen; Larry Garrett; Bob Hadley; Dale Hainey; Ellis Hainey; Judi Jones; Tania Lopez; Richard McCluskey; Joyce Melius; Jared Montney; Skip Munger; Joann Petersen; Dan Petr; Duane Price; Glen Robinson; Ingo Sorke; Donald Stair; Darla Sullivan; Hoyet Taylor; James The; Katherine Thomas; Jennifer Thompson; Robert Thompson; Marvin Whitten; Sharon Wicker; Gregory Wicklund; Eudora Williams; Andy Woolley; Edna Yanez; Laura Yanez.

Announcements:

• **Dress Code:** David Knight solicited support of the faculty in enforcing the dress code policy.
• **SA Activities:** David Knight encouraged faculty and staff attendance at SA activities.
• **United Way:** Phil Hieger distributed a United Way brochure & pledge card and asked for our support.
• **Faculty/Staff Pictures:** Jerry Potter asked us to sign up for yearbook pictures, which are scheduled for Sunday, September 14, as well as Monday and Tuesday evening, September 15-16.
• **Every Member Employee Campaign:** Amanda Solomon encouraged 100% faculty and staff participation in the annual *Every Member Employee Campaign*.
• **Health and Fitness Survey:** Krystal Hauff asked attendees to complete a short health and fitness survey, which is part of a project she is completing for one of her PhD classes.
• **Withdrawal Form:** Danna Burt asked the faculty to complete a withdrawal form for each student who drops a class.
• **Registration:** To date, 830 individuals have registered for classes, compared to 788 individuals who were registered last year at this time.
• **Lecture Series:** Renard Doneskey asked us to encourage student attendance at the Scholar’s Lecture Series (Robert Riggs, reporter for KTVT-TV) on September 23.
• **Assembly Announcements:** Assembly announcements will be displayed on PowerPoint projection as students enter assembly each Thursday. Announcements are due in David Knight’s office by 5:00 p.m. Wednesday nights.

• **Doctoral Trophy:** Tom Bunch presented the doctoral trophy to Marcel Sargeant. (*Lavonne Adams was next in line, but she has clinical lab every Tuesday afternoon and was unable to be present.*)

• **Questionnaire:** Don Sahly distributed a questionnaire, which we were asked to complete and return to his office. Information is for his personal use.

• **President’s Report:** President Sahly reported that the head count is up by 41 (from last year at this time), with 9 more student registrations in process. We struggle to balance the budget. Last week the university was the recipient of an estate, which was recently settled for $650,000 unrestricted money. In our search for success, we must press upward toward higher goals to build excellence and grow stronger.

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*Donald R. Sahly*